**Worksheet: What does a stakeholder engagement approach look like?**

The table below will help you lay the foundations of your stakeholder engagement strategy that will be applied throughout your project or activity. It is also the foundation and starting point to developing your stakeholder engagement plan, which will be adapted to your strategy once you have identified your project’s stakeholders.

|  |  |  |
| --- | --- | --- |
| Objective  | Suggested Steps  | Guiding Questions/points  |
| **Assess:** Determine the comparative advantages of stakeholders  | 1. Scoping
2. Identifying and engaging stakeholders
3. Resourcing
 | * What are your direct or indirect objectives for engaging other stakeholders in the program/activity? What are the key stakeholders working on the issue or important related issues? Do you communicate/work with them?
* Would any of these stakeholders (including those you have no established relations with) add value to your project/intervention?
* What resources can potential partners/stakeholders mobilize based on their current capacities?

How can you build stakeholder’s capacities so they can play an effective role in your intervention? What are some of your needs/gaps in terms of capacities and expertise that could impede your intervention and how can you leverage other stakeholder’s capacities to overcome these challenges? Are their existing links between other stakeholders you can build upon, bridge or develop?  |
| **Design:** Co-create  | 1. Initiating
2. Planning
3. Structuring
 | * What will be the working relationships between different stakeholders?

Do all stakeholders agree on partnership vision and principles, project purpose, ToC, objectives, expected outcomes, as well as program design? * What actions should be taken, and which stakeholder(s) should carry them? Do all stakeholders agree on the workplan, timeframe etc.
* What will be the management structure of your intervention? What will be the roles and the responsibilities of each stakeholder? Do all stakeholders agree on their roles and responsibilities?
 |
| **Implement:** Take action  | 1. Implementing
2. Managing
 | * What are the activities which need to be implemented to launch the program?
* Who manages relationships between Stakeholders? How do stakeholders communicate?
 |
| **M&E, and Learn** Monitor and learn | 1. Monitoring/Assessing
 | * Did Stakeholders performed efficiently, and have they been able to fill in their responsibilities?
* How did the partnership dynamics enable each stakeholder or how did they hinder implementation of activities?
* Do we need to continue working with the same partners? Should we engage additional/other stakeholders or terminate partnerships?
 |